

CITY OF SAN DIEGO**REQUIREMENTS FOR OBTAINING A HUMAN-POWERED VEHICLE PERMIT****1. COMPLETED PEDICAB DECAL APPLICATION:**

At the time of the of PIN # allocation, the applicant has 30 calendar days to complete and submit a completed application. Late applications or partial applications will not be accepted (Post marks are not accepted).

2. PICTURED GOVERNMENT ISSUED IDENTIFICATION DOCUMENT OF APPLICANT.**3. INSURANCE REQUIREMENTS** (see Pedicab Ordinance Section §83.0126):

It is a responsibility of a Pedicab *OWNER* to provide Liability Insurance for each registered Pedicab.

Minimum required for Insurance Policy coverage is \$1,000,000, for each occurrence.

City of San Diego should be a certificate holder of the policy.

Insurance policy has to indicate the PIN # of each insured Pedicab.

Each business entity has to have Insurance Policy of its own.

Insurance Policy needs to be presented to authorized San Diego Traffic Engineer or a member of the San Diego Police Department during Pedicab Inspection time (see below).

4. BUSINESS TAX CERTIFICATE (see Pedicab Ordinance Section §83.0122):

Purchase a business tax certificate from: The Office of the City Treasurer, 1200 Third Ave, Suite 100, San Diego, CA 92101.

5. SAFETY AND IDENTIFICATION INSPECTION (see Pedicab Ordinance Section §83.0123 and §83.0130):

An authorized San Diego Transportation Engineering employee or a member of the San Diego Police Department must perform the inspection, complete and sign second part of the Pedicab Decal Application. To obtain an appointment for a pedicab safety and identification inspection the applicant needs to call 619.533.3126.

6. Return complete application + Other Requirements Above + \$40.00 Fee to: Transportation Engineering Division, 1010 Second Avenue, Suite 800, San Diego, CA 92101 to obtain a Decal.**NOTE:**

1. Human-Powered Vehicle Permits are *NOT* transferable.
2. All Vehicle Permits will expire on December 31st of the year.